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Attorneys for Plaintiffs

UNITED STATES DISTRICT COURT

NORTHERN DISTRICT OF CALIFORNIA, OAKLAND DIVISION

CALIFORNIA COALITION FOR WOMEN  
 PRISONERS et al.,

Plaintiffs,

v.

UNITED STATES OF AMERICA FEDERAL  
 BUREAU OF PRISONS et al.,

Defendants.

Case No. 4:23-cv-04155

**PROOF OF SERVICE PURSUANT  
 TO FEDERAL RULES OF CIVIL  
 PROCEDURE, RULE 4(i) FOR  
 DEFENDANT CYNTHIA JONES**

Judge: Hon. Yvonne Gonzales Rogers

Trial Date: None Set

1 I, Linda Woo, declare as follows:

2 1. At the time of service I was at least 18 years of age and not a party to this  
3 lawsuit.

4 2. I served copies of the following documents and attachments (hereinafter,  
5 collectively, the “Copies”):

- 6 • Civil Complaint (Dkt No. 1);
- 7 • Summons in a Civil Case (Dkt. No. 37);
- 8 • Standing Order for Judge Yvonne Gonzales Rogers; and
- 9 • Standing Order for All Judges of the Northern District of California –  
10 Contents of Joint Case Management Statement.

11 3. I served Cynthia Jones, in her individual capacity, in compliance with the  
12 Federal Rules of Civil Procedure, Rule 4(i) by doing each of the following:

13 a. **Service on the United States Attorney for the Northern District of**  
14 **California**

15 I caused to be served via Registered Process Server the Copies to:

16 U.S. Attorney for the Northern District of California  
17 Federal Building  
450 Golden Gate Avenue, 11<sup>th</sup> Floor  
San Francisco, CA 94102

18 A true and correct copy of the Declaration of Process Server showing service on  
19 October 27, 2023 is attached hereto as **Attachment 1**.

20 b. **Mail Service on the Attorney General of the United States.**

21 On October 27, 2023, in compliance with the Federal Rules of Civil Procedure. I  
22 mailed the Copies to the Attorney General of the United States, addressed to:

23 Merrick Garland  
24 Attorney General of the United States  
25 U.S. Department of Justice  
950 Pennsylvania Avenue, N.W.  
26 Washington, DC 20530-0001  
*Certified Mail Receipt No. 7018 3090 0000 1556 9662*

27 I enclosed the Copies in a sealed envelope or package addressed to the person at the  
28

addresses listed above and placed the envelope for collection and mailing via Certified Mail, Return Receipt Requested, following our ordinary business practices. I am readily familiar with the practice of Rosen Bien Galvan & Grunfeld LLP for collecting and processing correspondence for mailing. On the same day that the correspondence is placed for collection and mailing, it is deposited in the ordinary course of business with the United States Postal Service, in sealed envelopes with postage fully prepaid. A copy of the Certified Mail Receipt date stamped by the U.S. Postal Service and the signed Return Receipt is attached hereto at **Attachment 2**.

c. **Service on an officer of the United States sued in their individual capacity.**

I caused to be served via Registered Process Server the Copies along with the Order Granting Plaintiffs' Ex Parte Request for Enlargement of Time Under Fed. R. Civ. P. 6(b) & 4(i)(4)(B) (ECF 146) and the First Amended Complaint (ECF 152) to:

Cynthia Jones  
9200 Alcosta Blvd., Apt. L1  
San Ramon, CA

A true and correct copy of the Declaration of Process Server showing service on March 4, 2024 is attached hereto as **Attachment 3**.

4. My name, address, and telephone number are:

Linda Woo  
Rosen Bien Galvan & Grunfeld LLP  
101 Mission Street, Sixth Floor  
San Francisco, CA 94105-1738  
(415) 433-6830

5. I am not a registered California process server.


I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct and that I am employed in the office of a member of the bar of this Court at whose direction the service was made.

///

///

///

Executed on March 12, 2024, at San Francisco, California.

  
Linda Woo

ATTACHMENT 1

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address) <b>KARA JANSSEN   SBN: 274762</b> <b>Rosen, Bien, Galvan &amp; Grunfeld LLP</b> <b>101 Mission Street, Sixth Floor San Francisco, CA 94105</b>  TELEPHONE NO.: (415) 433-6830   FAX NO.   E-MAIL ADDRESS (Optional): ATTORNEY FOR (Name): Plaintiff.	FOR COURT USE ONLY
<b>United States District Court</b>  STREET ADDRESS: 450 Golden Gate Avenue MAILING ADDRESS: CITY AND ZIP CODE: San Francisco, CA 94102 BRANCH NAME: Northern District of California	
PLAINTIFF/PETITIONER: CALIFORNIA COALITION FOR WOMEN PRISONERS, et al. DEFENDANT/RESPONDENT: UNITED STATES OF AMERICA FEDERAL BUREAU OF PRISONS, a governmental entity, et al.	CASE NUMBER: <b>4:23-CV-04155-YGR</b>
<b>PROOF OF SERVICE</b>	Ref. No. or File No.: <b>672-7</b>

AT THE TIME OF SERVICE I WAS AT LEAST 18 YEARS OF AGE AND NOT A PARTY TO THIS ACTION  
 I SERVED COPIES OF THE FOLLOWING DOCUMENTS:

**SUMMONS IN A CIVIL ACTION; COMPLAINT; STANDING ORDER FOR ALL JUDGES OF THE NORTHERN DISTRICT OF CALIFORNIA; STANDING ORDER IN CIVIL CASES - JUDGE YVONNE GONZALEZ ROGERS**

PARTY SERVED: **LT. CYNTHIA JONES, in her individual capacity**

PERSON SERVED: **Jeffrey McCoy - Receptionist**

DATE & TIME OF DELIVERY: **10/27/2023**  
**11:00 AM**

ADDRESS, CITY, AND STATE: **450 Golden Gate Avenue**  
**San Francisco, CA 94102**

**MANNER OF SERVICE:**

Personal Service - By personally delivering copies.

**WITNESS FEES:**

**Were offered or demanded and paid: \$ .00.**

Fee for Service: \$ 35.00

County: **San Francisco**

Registration No.: **1501**

**Specialized Legal Services, Inc.**

**1112 Bryant St., Suite 200**

**San Francisco, CA 94103**

**(415) 357-0500**

**Ref: 672-7**

I declare under penalty of perjury under the laws of the United States that the foregoing information contained in the return of service and statement of service fees is true and correct and that this declaration was executed on **October 27, 2023**

Signature: \_\_\_\_\_

**Joseph Hellbender**

**PROOF OF SERVICE**

ATTACHMENT 2

(C. Jones)

**U.S. Postal Service™**  
**CERTIFIED MAIL® RECEIPT**  
 Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee  
 \$ 4.35

Extra Services & Fees (check box, add fee as appropriate)  
☒ Return Receipt (hardcopy) \$ 3.50  
☐ Return Receipt (electronic) \$ \_\_\_\_\_  
☐ Certified Mail Restricted Delivery \$ \_\_\_\_\_  
☐ Adult Signature Required \$ \_\_\_\_\_  
☐ Adult Signature Restricted Delivery \$ \_\_\_\_\_

Postage 17.05  
 \$ \_\_\_\_\_

Total Postage and Fees  
 \$ 24.95

Sent To  
MERRICK GARLAND, U.S. ATTORNEY GENERAL  
Street and Apt. No., or PO Box No.  
950 PENNSYLVANIA AVE., N.W.  
City, State, ZIP+4®  
WASHINGTON, D.C. 20530-0001

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

RINCON STATION SE 94105  
 OCT 27 2023  
 USPS

7018 3090 0000 1556 9662

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
<ul style="list-style-type: none"> <li>Complete items 1, 2, and 3.</li> <li>Print your name and address on the reverse so that we can return the card to you.</li> <li>Attach this card to the back of the mailpiece, or on the front if space permits.</li> </ul>	<p>A. Signature <u>G. Jones</u> <input type="checkbox"/> Agent <input type="checkbox"/> Addressee</p> <p>B. Received by (Printed Name) <u>NOV 02 2023</u></p> <p>C. Date of Delivery</p>
<p>1. Article Addressed to:</p> <p>Merrick Garland, U.S. Attorney General          U.S. Department of Justice          950 Pennsylvania Ave., N.W.          Washington, D.C. 20530-0001</p>	<p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes          If YES, enter delivery address below: <input type="checkbox"/> No</p> <p><u>23</u></p>
<p>2. Article Number (Transfer from service label)</p> <p>7018 3090 0000 1556 9662</p>	<p>3. Service Type</p> <p><input type="checkbox"/> Adult Signature <input type="checkbox"/> Priority Mail Express®  <input type="checkbox"/> Adult Signature Restricted Delivery <input type="checkbox"/> Registered Mail™  <input checked="" type="checkbox"/> Certified Mail® <input type="checkbox"/> Registered Mail Restricted Delivery  <input type="checkbox"/> Certified Mail Restricted Delivery <input type="checkbox"/> Signature Confirmation™  <input type="checkbox"/> Collect on Delivery <input type="checkbox"/> Signature Confirmation Restricted Delivery  <input type="checkbox"/> Collect on Delivery Restricted Delivery <input type="checkbox"/> Insured Mail  <input type="checkbox"/> Insured Mail Restricted Delivery (over \$500)</p>


PS Form 3811, July 2020 PSN 7530-02-000-9053 Domestic Return Receipt



ATTACHMENT 3

## UNITED STATES DISTRICT COURT

for the

Northern District of California 

CALIFORNIA COALITION FOR WOMEN  
PRISONERS; R.B.; A.H.R.; S.L.; J.L.; J.M.; G.M.;  
A.S.; and L.T., individuals on behalf of themselves  
and all others similarly situated

\_\_\_\_\_  
*Plaintiff(s)*

v.

UNITED STATES OF AMERICA FEDERAL BUREAU  
OF PRISONS, a governmental entity; et al.

\_\_\_\_\_  
*Defendant(s)*

Civil Action No. 4:23-cv-04155-YGR

## SUMMONS IN A CIVIL ACTION

To: *(Defendant's name and address)* DARRELL SMITH, in his individual capacity  
471 Tiger Hammock Road  
Crawfordville, FL 32327

(Additional Defendants to be served pursuant to Fed. R. Civ. P. 4(i)(3) listed on  
Continuation Page)

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

Kara J. Janssen  
Rosen Bien Galvan & Grunfeld LLP  
101 Mission Street, Sixth Floor  
San Francisco, CA 94105

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

Date: 10/26/2023



CLERK OF COURT

Mark B. Busby

S. Campos

Signature of Clerk or Deputy Clerk

Civil Action No. 4:23-cv-04155-YGR

### PROOF OF SERVICE

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 45.)*

This summons for: **Lt. Cynthia Jones, in her individual capacity, TBD**  
was received by me on **March 4, 2024**

☒ I personally served the SUMMONS IN A CIVIL ACTION on the individual at 9200 ALCOSTA BLVD, APT L1 , SAN RAMON, CA on 2/28/2024 8:01 PM

☐ I left the at the individual's residence or usual place of abode with , a person of suitable age and discretion who resides there, on (date) , and mailed a copy to the individual's last known address; or

☐ I served the to , who is designated by law to accept service of process on behalf of on ; or

☐ other (specify):

*My fees are \$ for travel and \$ for services, for a total of \$ 324.23*

*I declare under penalty of perjury that this information is true.*

Date: **3/4/2024**



Server's signature

**Sergio Romero**

Printed name and title

**Ace Attorney Service, Inc.**

**800 S. Figueroa Street, Suite 900, Los Angeles, CA 90017**

**Phone: (213) 623-3979 / Fax: (213) 623-7527**

**Registration No.: 1627 / County: ALAMEDA**

Server's Address

Additional information regarding attempted service, etc.:

In addition to the SUMMONS IN A CIVIL ACTION, "**COMPLAINT - JURY TRIAL DEMANDED; CIVIL COVER SHEET; ORDER GRANTING PLAINTIFFS' EX PARTE REQUEST FOR ENLARGEMENT OF TIME UNDER FED. R. CIV. P. 6(b) & 4(i)(4)(B); FIRST AMENDED COMPLAINT - JURY TRIAL DEMANDED; STANDING ORDER IN CIVIL CASES; STANDING ORDER FOR ALL JUDGES OF THE NORTHERN DISTRICT OF CALIFORNIA - CONTENTS OF JOINT CASE MANAGEMENT SYSTEM**", were served as well.